



Discover Staples 49th Annual Railroad Days 2026

Dear Prospective Vendor,

Planning is well underway for the 49th Annual Railroad Days in Staples, Minnesota, and we are thrilled to invite you to be part of one of the region's most beloved community celebrations! This year's tentative lineup of events is shaping up to be the best yet, and we would love to have you join us for a day of community, fun, and commerce in the heart of downtown Staples.

Railroad Days draws over 5,000 attendees from Staples and the surrounding region each year. Our audience spans a wide range of ages — from infants to senior citizens — making it a wonderful opportunity to showcase a diverse array of goods and services. We strive to offer a unique variety of vendors that keeps visitors engaged and coming back throughout the day.

EVENT AT A GLANCE

Event Date	Saturday, August 22, 2026
Vendor Set-Up	8:00 AM – 9:30 AM
Event Hours	10:00 AM – 4:00 PM
Location	Downtown Staples, MN
Non-Food Space	12' x 12'
Food Vendor Space	12' x 18' (larger spaces available — contact us for details)
Application Deadline	July 1, 2026

HOW TO APPLY

Applications are accepted on a first-come, first-served basis and space is limited. To be considered, please complete and return your vendor application to Discover Staples no later than July 1, 2026. Early submission is strongly encouraged, as booths fill quickly!

To submit your application, please mail your completed form to: Discover Staples, PO Box 1, Staples, MN 56479. Hard copies are also available for pickup — call (218) 895-1400 or email staplesrailroaddays@gmail.com to arrange for a committee member to pick up your completed form.

Once your application is received, the committee will review vendors based on available space and items being sold. **Approved vendors will be contacted by July 3, 2026 to discuss approval, payment, logistics, and spacing. Once notified of approval, vendors will have two weeks to submit payment to guarantee their space. All payments must be received no later than Wednesday, July 17, 2026.**

Please note: Discover Staples reserves the right to limit similar vendors to ensure a diverse and engaging experience for all attendees.

Questions? Contact us at (218) 895-1400 or staplesrailroaddays@gmail.com — we're happy to help!

BOOTH FEES

12' x 12' General/Merchandise Booth	\$50.00
12' x 18' Food Sales Booth	\$75.00
Larger Spaces	Please call or email for details

All payments must be received by Friday, July 17, 2026 to guarantee your space. Payment instructions will be provided upon approval.

VENDOR GUIDELINES & REQUIREMENTS

MINNESOTA ST19 FORM: All vendors are required to have a completed Minnesota ST19 (Exemption Certificate) form on file with Discover Staples prior to the event. Please ensure this is submitted along with or shortly after your application.

SET-UP TIMES: Vendor registration and set-up takes place Saturday, August 22 from 8:00 AM to 9:30 AM. Specific set-up windows will be assigned to each vendor as the event approaches. These times must be strictly observed so all vendors are in place before the event opens.

BOOTH REQUIREMENTS: All vendor operations — including prep, storage, supplies, awnings, and signage — must remain within your purchased space. Vehicles and storage items must be cleared from the event area before opening. Vendors are expected to be fully set up and ready to sell 30 minutes prior to the event start.

VENDOR HOURS: This event is held rain or shine. Early closing or early tear-down is not permitted. Please plan accordingly and come prepared for all weather conditions.

POWER & WATER: No power or water will be supplied or available at this year's event. If you plan to operate a generator, it must be quiet enough not to disturb the festival atmosphere or neighboring booths.

FAMILY-FRIENDLY STANDARD: In keeping with the spirit of Railroad Days as a family event, all items displayed and sold must be appropriate for a family audience. Any items deemed inappropriate will be required to be removed.

We look forward to reviewing your application and hope to see you on August 22nd for what promises to be an incredible celebration of community and tradition. If you have any questions, please don't hesitate to reach out — we're happy to help!



Railroad Days 2026

Application for Consideration

Completed forms can be mailed to Discover Staples – PO Box 1, Staples, MN 56479 or dropped off in person at Timberlake Hotel – 1212 2nd Ave NE. Please call 218-895-1400 or email staplesrailroaddays@gmail.com if you have any questions. Please note: Discover Staples reserves the right to limit similar vendors to ensure a diverse and engaging experience for all attendees.

CONTACT INFORMATION:

Company Name

Contact Person's Name

Company Email Address

Contact Phone Number

Mailing Address

City/State/Zip

OPPORTUNITIES:

_____ \$75 Food Vendor

_____ \$50 Non-Food Vendor

Once we receive your completed form, the committee will meet to approve vendors based on space and items being sold. A committee member will contact you by **July 3, 2026** to discuss approval and payment, logistics, and spacing.

TELL US ABOUT WHAT YOU SELL (the more detail the better) if you have pictures of your setup, please include those with your application:

Authorized Signature

